

Bid No: SCM 50/2025/26

Supply Chain enquiries: 016 973 8743/4

Date: 24TH APRIL 2026

Request for formal Written Quotation

Kindly furnish Metsimaholo Municipality with a written quotation for the services as detailed on the below schedule.

APPOINTMENT OF A SERVICE PROVIDER TO CONDUCT A COMPREHENSIVE ASSESSMENT FOR MUNICIPALITY'S PUBLIC SAFETY TRAFFIC SERVICES

Detailed Specification, returnable forms MBD and General Conditions of Contract (GCC) are obtainable from Supply Chain Management unit finance building, Sasolburg 1947 at **R50.00**

The quotation must be placed on the letterhead of your business and must be delivered not later than the **04TH of MAY 2026 before 11H00** in the tender box located at Metsimaholo Local Municipality, Ground floor, Finance Building, 10 Fichardt Street, Sasolburg. The following requirements will apply:

- **Be registered on the Central Supplier Database (CSD)** and provide us with your Supplier number or attach a **Summary report**.
- **Service provider** must submit **municipal rates and taxes statement on the company name that** is not older than three months and not in arrears for more than 90 days or **Lease agreement** where the company is the lessee.
- The bidder must attach at least 02 signed reference letters and the letters **MUST** be from government institutions for previous work on a client's letterhead to conduct Assessment or Enhancement or Strategic Planning for Traffic Management Law Enforcement.
- **Attach CV and Qualifications** for at least 01 Key Personnel with a minimum qualification of NQF L7 or Higher in Traffic Management or Business Management or Business Administration or Finance Related Studies.
- The bidder must attach a quotation as per the scope of work on their company letterhead.

Please take note that the quotation must be valid for 60 days.

NB! IT IS COMPULSORY TO PURCHASE THE BID DOCUMENT FROM THE MUNICIPALITY FAILURE TO DO SO WILL RENDER YOUR SUBMISSION AS A NON-RESPONSIVE BID AND WILL NOT BE EVALUATED FURTHER.

This quotation will be evaluated in terms of 80/20 of points system as prescribed in the **Preference Points Claim Form in Terms Of The Preferential Procurement Regulations 2022 (Price(80) and Specific Goals (20) (Locality)** for this purpose the bidders are required to submit **Municipal account** in the name of the bidder not older than 90 days or a valid copy of lease agreement signed by both parties, where the bidder is the lessee, or SARS tax pin document or submit your company **bank confirmation letter** with address of the company, if **bank confirmation letter** does not reflect the bidders address the **bank confirmation letter** must be submitted with the **bank statement**.

General Conditions are available on Municipal website for your information.
Failure to comply with the above conditions may invalidate your offer.

Mr. F.J Motloun
Municipal Manager

SCOPE OF WORK

The appointed service provider will be required to undertake a detailed assessment, including but not limited to the following:

System Assessment

- Conduct a full evaluation of the current traffic management and law enforcement systems.
- Identify gaps, inefficiencies, and limitations within the existing system.

Provide recommendations on the most suitable and optimal traffic management system that can be procured to enhance operational efficiency

Equipment Assessment

- Assess all existing traffic law enforcement equipment currently utilised by the Traffic Unit.
- Compare current equipment against industry standards and operational requirements.
- Identify additional equipment required to ensure optimal functioning of the Traffic Unit.
- To ensure that the Municipality implements a modern, efficient, and fully integrated traffic law enforcement system.

Traffic Enforcement Infrastructure Assessment

- Identify and evaluate strategic locations suitable for the installation of speed cameras and other enforcement technologies.
- Provide data-driven recommendations for traffic infringement monitoring aimed at improving road safety and enhancing municipal revenue.

Costing and Budgeting

- Provide a comprehensive cost analysis for the recommended system and equipment.
- Include estimated costs for procurement, installation, maintenance, and operational requirements.
- Assist the Municipality in budgeting appropriately for the implementation of the proposed solutions.

EXPECTED DELIVERABLES

The service provider will be required to submit:

- A detailed assessment report covering all aspects outlined above.
- Recommendations for system and equipment upgrades.
- A proposed implementation of roadmap.
- A comprehensive cost estimate and budget framework.

OWNERSHIP OF WORK

All outputs and deliverables produced under this assignment shall remain the **intellectual property of the Municipality**.